



Global 3000

Service Pack Note

Transaction Level Notes **(Debtors/Creditors Ledger)**

Author	DCP	
Project	ZM60_000263.doc	
Version	1.0	1 of 12

INTRODUCTION

This service pack provides the ability to record notes for Debtors Ledger and Creditors Ledger transactions.

NOTE: Transaction level notes are only available at sites configured to use the extension database.

Please see: http://www.global3000.co.uk/60dox/zm60_000259.pdf for further details on how to enable the extension database.

Transaction entry (both Debtors Ledger and Creditors Ledger) has been extended to include a new button labelled "Item Notes", when pressed transaction notes can be viewed and updated.

The transaction enquiry screens (both Debtors Ledger and Creditors Ledger) have been extended to include a new button labelled "Item Notes", when pressed transaction notes can be viewed and updated.

Creditors Ledger Auto-payments has been updated to include a new button labelled "Notes", when pressed transaction notes can be viewed and updated.

The Creditors Ledger 'Release Held Items' function has been renamed as 'Hold/Release Transactions'.

Hold/Release Transactions (both Debtors Ledger and Creditors Ledger) has been updated to include a new button labelled 'Notes', when pressed transaction notes can be viewed and updated. In addition, when a transaction is held or released a transaction note is automatically generated indicating the change in transaction status along with the operator id and date.

Hi-lighted text (either 'Item Notes' or 'Notes) has been added to the above functions to indicate when a transaction has notes.

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DOCUMENTATION CHANGES

DL Transactions – Invoices etc

Item Notes *(Only available at sites configured to use the extension database)* This allows the notes for the current transaction to be viewed and updated. If the current transaction already has notes an indicator (the hi-lighted text 'Item Notes') is displayed to show this.

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DL Transactions – Payments etc

Item Notes *(Only available at sites configured to use the extension database)* This allows the notes for the current transaction to be viewed and updated. If the current transaction already has notes an indicator (the hi-lighted text 'Item Notes') is displayed to show this.

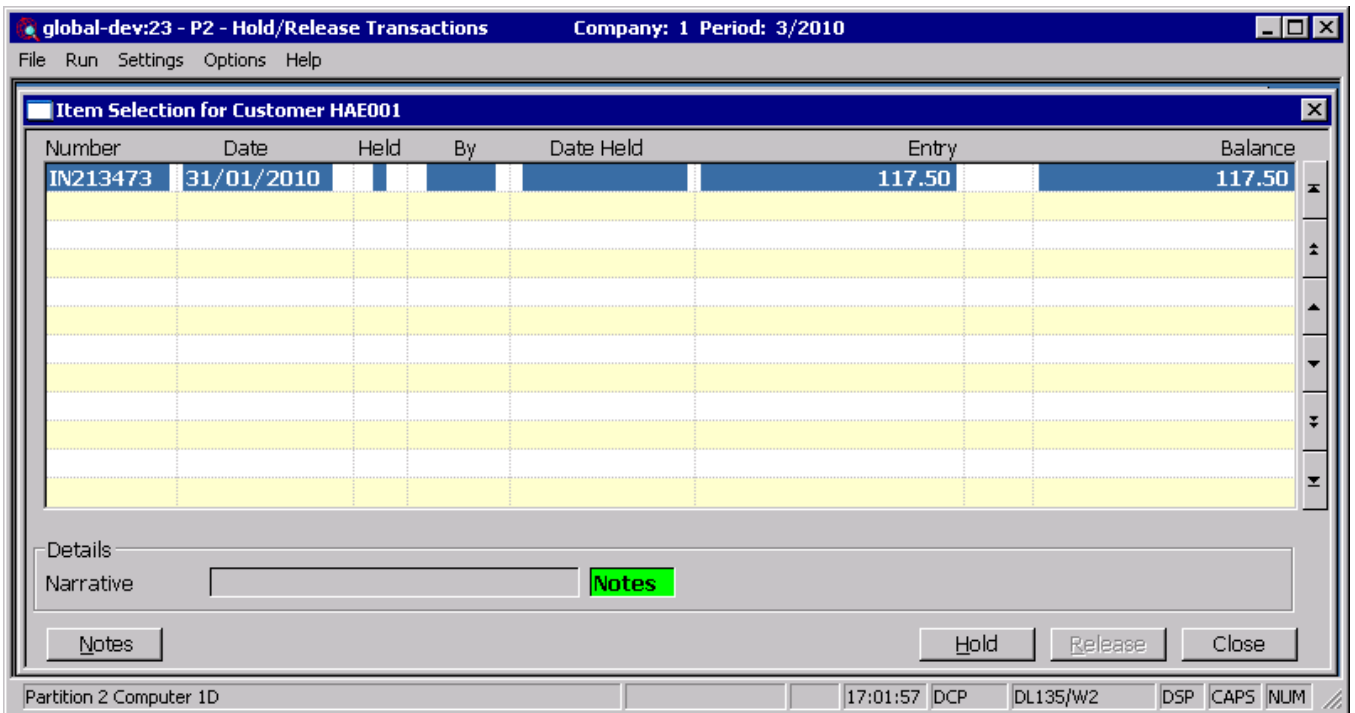
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DL Transaction Enquiries

Notes (Only available at sites configured to use the extension database) This allows the notes for the current transaction to be viewed and updated. If the current transaction already has notes an indicator (the hi-lighted text 'Notes') is displayed to show this.

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DL Hold/Release Transactions – Item Selection Window



Notes *(Only available at sites configured to use the extension database)* This allows the notes for the current transaction to be viewed and updated. If the current transaction already has notes an indicator (the hi-lighted text 'Notes') is displayed to show this.

Note If the site is configured to use the extension database the system automatically generates a transaction note (which includes the operator id and date) when a transaction is held or released.

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CL Transactions – Invoices etc

global-dev:23 - P2 - Enter Transactions

File Run Settings Options Help

Items in Batch

Batch Summary

Batch number: 62 Company: A1 Items: 1 Entry total: 115.00
 Batch type: INVOICE Currency: GBP Daybook: 0 Control total: 0.00

Item	Supplier	Date	Invoice	Hold	Net	Currency	Terms	VAT	VAT	Amount
1	HAE001	30/04/2005	INV15/28	N	100.00	GBP	A	S		15.00

Reference

Name: Auto Electrical
 Narrative: Invoice
 Comments:
 PO number:
 GL Analysis: GL PC: MID, Birmingham Office; GL A/C: B1001, Cost of Sales - Highli; Narrative: Auto Electrical

Information

Gross: GBP 115.00
 Discount: GBP 0.00
 If paid by: 30/05/2005
 Balance: GBP 0.00
 Due date: 30/05/2005
 Tax country/Registration: GB / 111 3322 12
 Item Notes: Great Britain

Currency, Notes, New Terms, Tax Regn, Gross, Search, Logged, GL Analysis, Tax Analysis, Allocations, Amend, Apply, Close

Partition 2 Computer 1D 12:32:31 DCP CL110F/W2 DSP CAPS NUM

Item Notes (Only available at sites configured to use the extension database) This allows the notes for the current transaction to be viewed and updated. If the current transaction already has notes an indicator (the hi-lighted text 'Item Notes') is displayed to show this.

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CL Transactions – Payments etc

The screenshot shows a software window titled "global-dev:23 - P2 - Enter Transactions". It contains a "Batch Summary" section with the following data:

Batch number	16964	Company	1	Items	1	Entry total	50.00
Batch type	PAYMENT	Currency	UKP	Daybook	0	Control total	0.00

Below the summary is a table with the following columns: Item, Supplier, Date, Payment, Amount paid, Currency, and Discount. The first row contains the following data:

Item	Supplier	Date	Payment	Amount paid	Currency	Discount
1	HAE001	31/01/2010	PAY551	50.00		0.00

At the bottom of the window, there is a "Reference" section with the following information:

Name	Auto Electrical
Narrative	Part payment for INV15/28
Comments	

There is also an "Information" section with the following data:

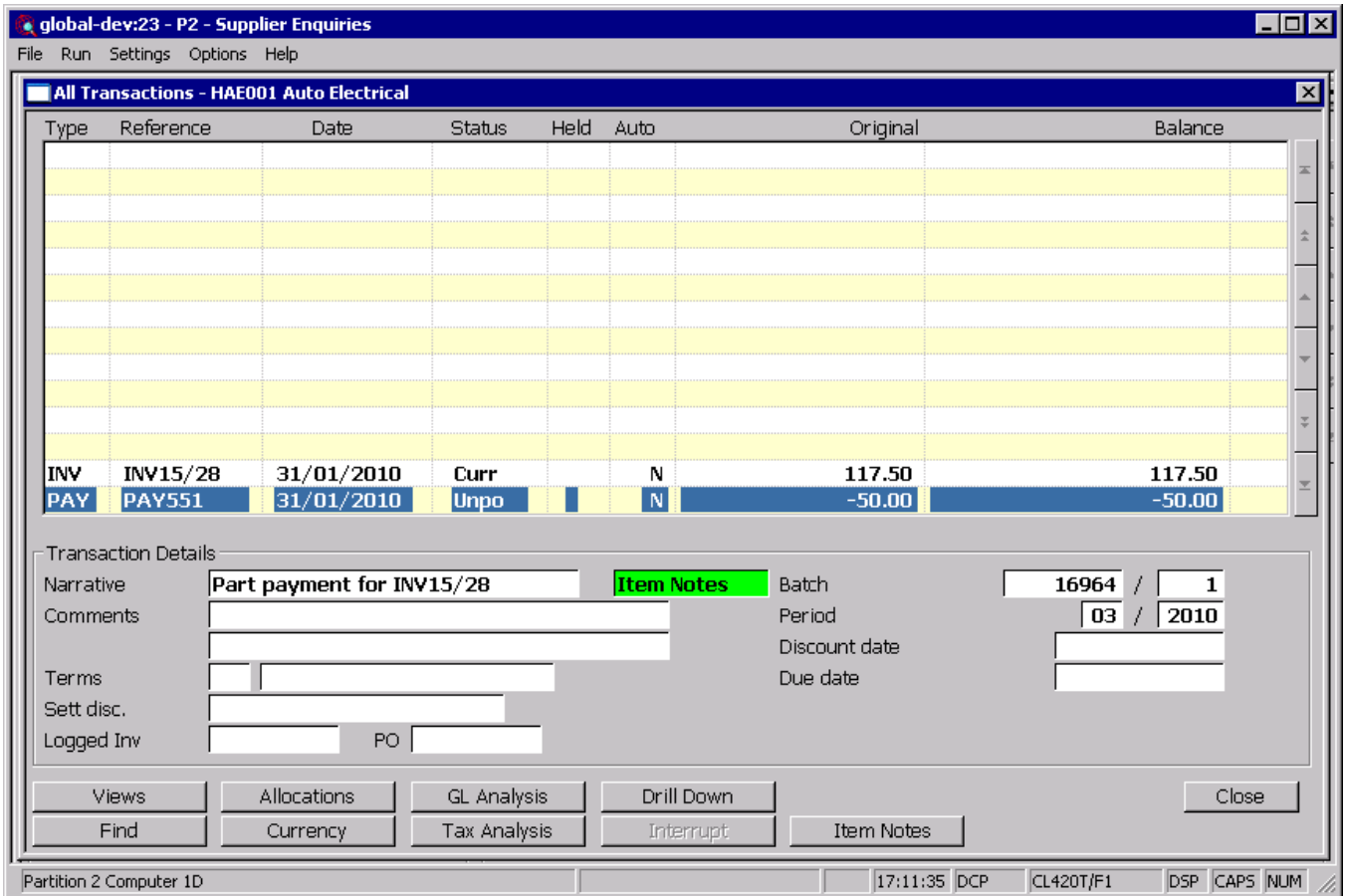
Total	UKP	50.00
Balance	UKP	117.50
Unallocated		50.00

The "Item Notes" section is highlighted in green. At the bottom of the window, there are several buttons: Search, Currency, Notes, Discount, Allocations, Amend, Apply, and Close.

Item Notes (Only available at sites configured to use the extension database) This allows the notes for the current transaction to be viewed and updated. If the current transaction already has notes an indicator (the hi-lighted text 'Item Notes') is displayed to show this.

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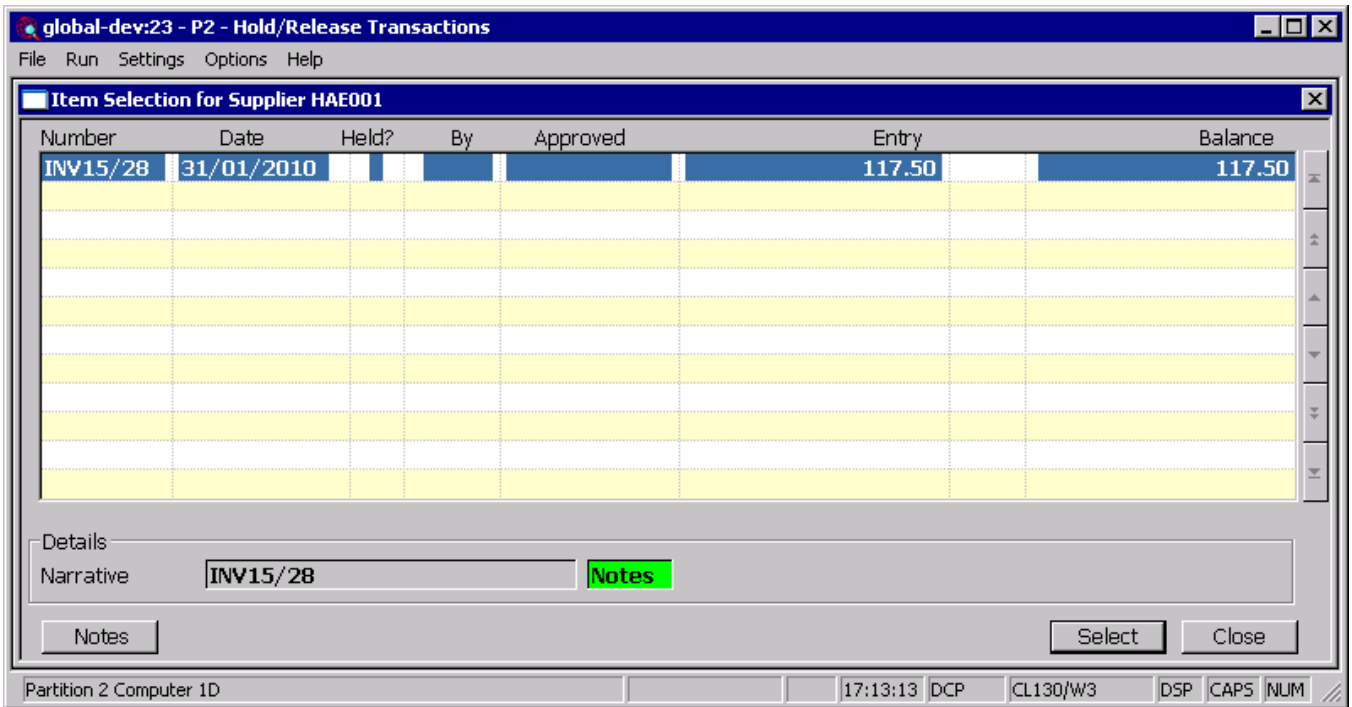
CL Transaction Enquiries



Notes (Only available at sites configured to use the extension database) This allows the notes for the current transaction to be viewed and updated. If the current transaction already has notes an indicator (the hi-lighted text 'Notes') is displayed to show this.

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CL Hold/Release Transactions – Item Selection Window



Notes *(Only available at sites configured to use the extension database)* This allows the notes for the current transaction to be viewed and updated. If the current transaction already has notes an indicator (the hi-lighted text 'Notes') is displayed to show this.

Note If the site is configured to use the extension database the system automatically generates a transaction note (which includes the operator id and date) when a transaction is held or released.

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CL Auto- Payments – Select Transactions to pay

Transaction Number	Date	Due Date	Pay?	Currency	Balance	Total Payment
INV15/28	31/01/2010	28/02/2010	No	UKP	117.50	0.00

Details

Type: Discount date:

Original value: Discount available:

Notes Narrative: Discount taken:

Net payment:

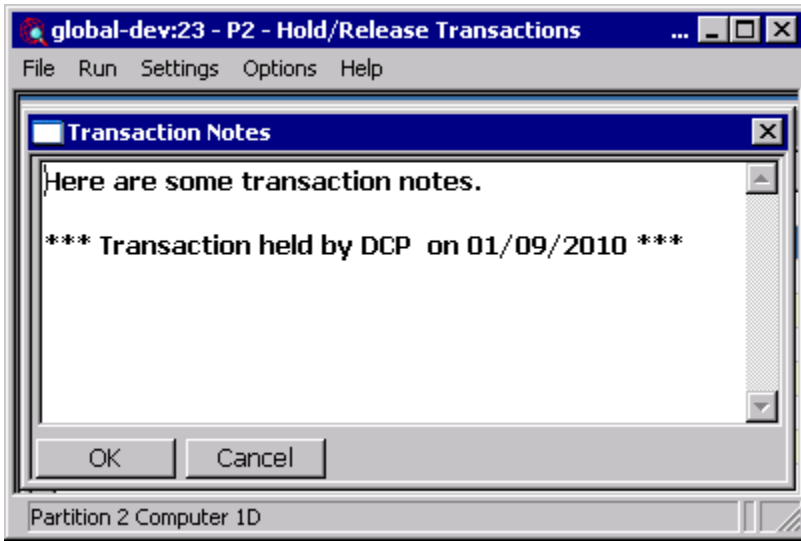
Buttons: Search, Pay, Deselect, Hold, Notes, Amend, Apply, Close

Status bar: Partition 2 Computer 1D, 17:14:49 DCP, CL140R/W4, DSP, CAPS, NUM

Notes (Only available at sites configured to use the extension database) This allows the notes for the current transaction to be viewed and updated. If the current transaction already has notes an indicator (the hi-lighted text 'Notes') is displayed to show this.

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Transaction Notes Window



This window appears when you press the notes button within Creditors Ledger and Debtors Ledger transaction entry or enquiries.

Purpose This window enables you to view and record free-form notes for each transaction.

Note Transaction notes are only available at sites configured to use the extension database.

Transaction notes are displayed and updated via a standard Windows text edit control. This allows up to 32,500 characters of free format notes to be maintained. This format of note entry supports standard Windows functions such as word wrap and cut and paste.

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