



Global 3000 Service Pack Note Default Approver

Author	DCP	
Project	ZP60_000231.doc	
Version	1.0	1 of 2

INTRODUCTION

This service pack provides the ability to specify a default approver for suppliers which is used when logged invoices are entered.

Creditors Ledger Supplier Maintenance (company details) has been updated to include a new option labelled 'Default approver'. This is used when logged invoices are entered for the supplier.

DOCUMENTATION CHANGES

Supplier Maintenance – Supplier/Company Details

Company Details for ANT015 (Antec (UK) Ltd)

Co	Name	Credit Limit (GBP)	Payment Method	Auto-payment?
A1	Standext Systems Ltd	0	C	✓

Account Details

Trading terms: 3M | Due 90 Days

Default approver: JLW | Jill Wilson

Key supplier?
 Held?
 Remittance advices required?
 Email remittance advices?
Email: _____

Agency Details

Paid via an agency

Agent: _____
Agency reference: _____

General Ledger

Default profit centre: _____ | Default account: _____
Control profit centre: _____ | Control account: _____
Autopost profit centre modifier: _____ | Autopost account modifier: _____

Purchase Details

Price list: _____ | Email purchase orders?
 Allow foreign currency purchase orders? | Email: _____

Buttons: Search, Details, Amend, Apply, Close, Currencies, Bank Details

Default approver This is used to specify a default approver to be used when new logged invoices are raised for the supplier. A search is available.

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Version	1.0	2 of 2