



Global 3000 Service Pack Note

Individual Customer Statements - Defaults

Author	DCP		
Project	ZD60_000154.doc		
Version	1.0		1 of 4

INTRODUCTION

This service pack provides the ability to specify the default settings to be used within the individual customer statement window.

The changes made are as follows:

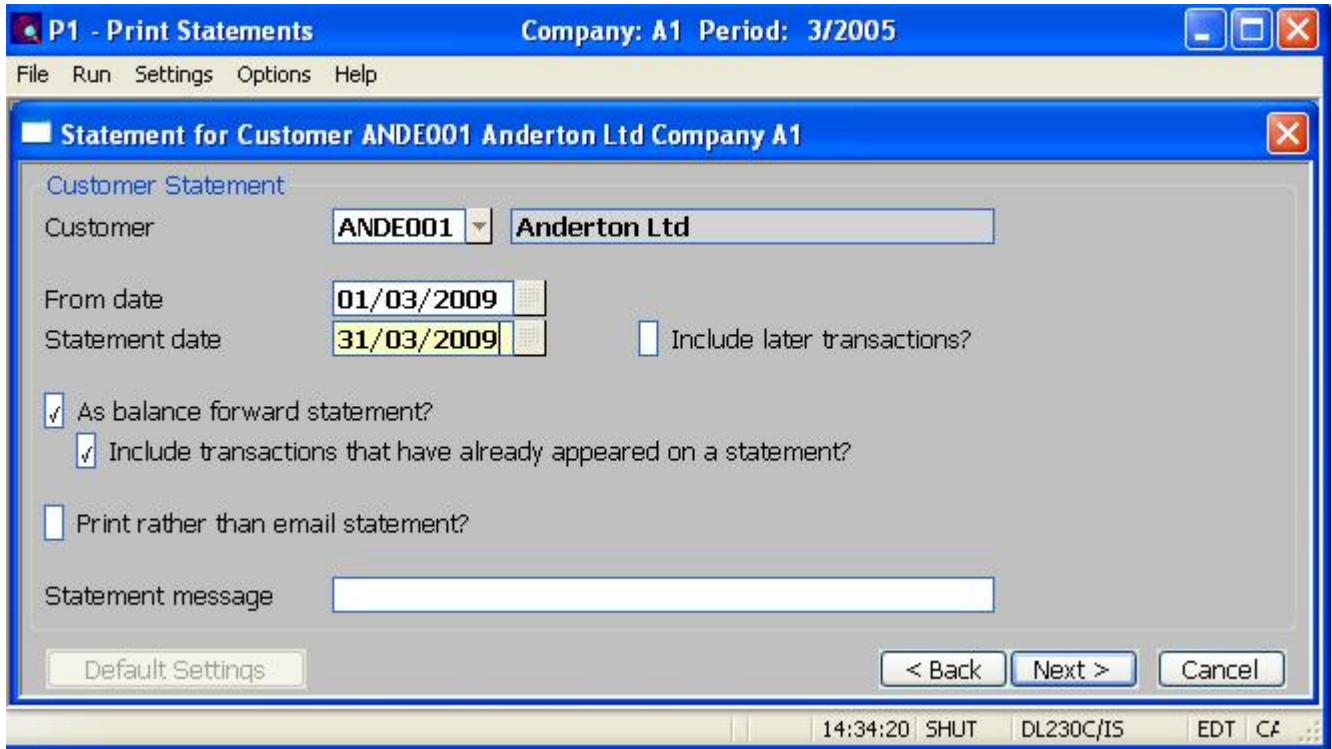
Note: The following changes only effect individual customer statements printed either directly from within statement print or indirectly via enquiries.

A new button labelled 'Default Settings' has been added to the individual customer statement window, pressing this invokes another window which allows default settings to be specified for the following fields:

- 'From date'
- 'Include later transactions?'
- 'As balance forward statement?'
- 'Include transactions that have already appeared on a statement?'

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Statement Print – Statement for Customer Window

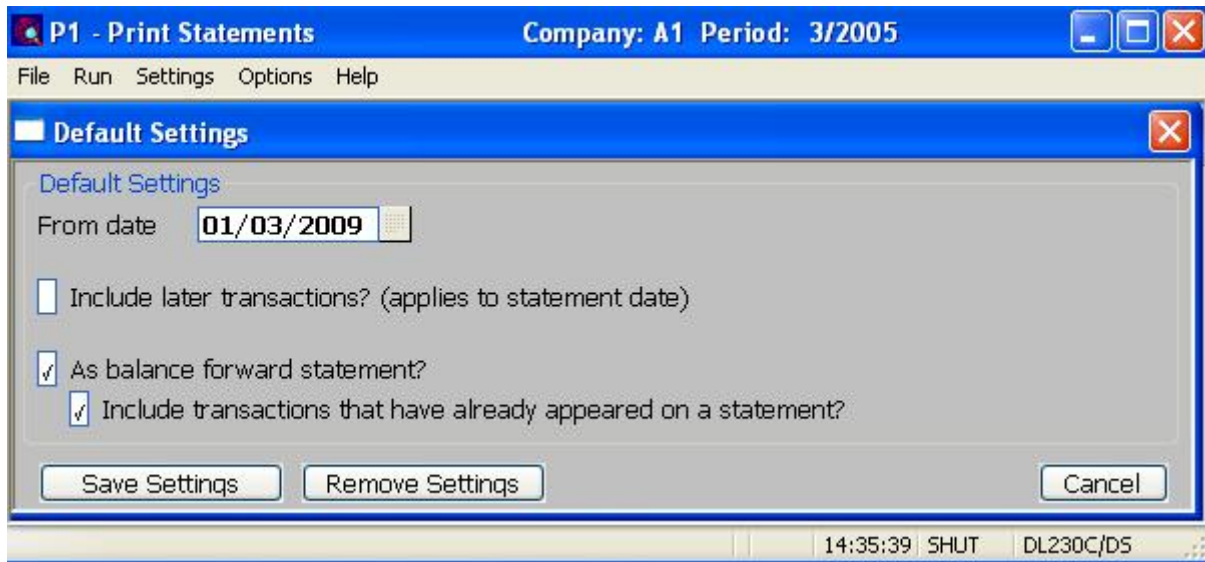


From date Transactions dated earlier than this date are excluded from the statement. This defaults to the earliest date on the calendar unless a default has been specified in the default settings window.

Default Settings *(Only available at Customer and From date prompts).* This allows default settings to be specified for the 'From date', 'Include later transactions' and 'Include transactions that have already appeared on a statement' prompts.

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Statement Print – Default Settings Window



This window appears when you press the 'Default Settings' button within the Statement for Customer window.

Purpose This window is used to specify defaults (for the current operator) within the Statement for Customer window.

The prompts are:

From date Transactions dated earlier than this date are excluded from the statement. This standard default is the earliest date on the calendar.

Include later transactions? Set this to include transactions dated after the statement date. If not set only transactions dated on or before the statement date are included on the statement. In this case any allocations made against omitted transactions are ignored.

As balance forward statement. *(Only used for customers whose balance method is open item or as balance forward).* Set this to produce an 'as balance forward style' statement. If this is not set an 'open item' style statement is produced.

Include transactions that have already appeared on a statement? *(Only used if producing an as balance forward style statement).* Set this to include transactions (dated on or after the 'from date') even if they have already appeared on a diary statement.

The buttons are:

Save Settings Select this to save the defaults (for the current operator) and use them in the Statement for Customer window.

Remove Settings Select this to remove the defaults for the current operator.

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