



Global 3000 Service Pack Note

DL Open Transaction Report

Author	DCP		
Project	ZD60_000283		
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INTRODUCTION

This service pack provides a new option within the open transaction report.

The open transaction report has been updated to provide a new option which is intended to aid the allocation process. The new option labelled 'Credits with invoices' lists all open credits for an account followed by open invoices. Accounts with no open credits are not included in the report.

DOCUMENTATION CHANGES

Open Transactions Report Window

The screenshot shows the 'Print Open Transactions' window for company 'A1 Standext Systems Ltd' in period '3/2005'. The 'Open Transactions Report' dialog is open, showing various configuration options. The 'Include' dropdown is set to 'Credits with invoices'. The 'Format' section has 'Account Currency' selected for 'Currency of Transactions' and 'By Date' selected for 'List transactions for each currency'. The 'Sequence' section has 'Customer' selected for 'Sequence report by'. The 'Ranges' section has 'Customer Code' selected as the range by, with 'From' and 'To' both set to 'AAAA...'. Other ranges like Terms, Rating, Sales Rep., Territory, Currency, and Class are all set to 'All'. The window has a menu bar with 'File', 'Run', 'Settings', 'Options', and 'Help'. The status bar at the bottom shows 'Partition 2 Computer 1D', '09:59:29 DCP', 'DL360A/W1', 'EDT', and 'NUM'.

Include This is used to control which outstanding transactions are included in the report. The options are:

- **Debits only.** This restricts the report to debit transactions.
- **Credits only.** This restricts the report to credit transactions.
- **All outstanding transactions.**
- **Credits with invoices.** This restricts the report to credit transactions. In addition it includes a list of outstanding invoices (for each account).

Note The 'Credits with invoices' option is intended to aid allocation. Accounts with no credit transactions are excluded from the report regardless of whether or not they have any outstanding invoices.

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Project	ZD60_000283	
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