

# Global 3000 Service Pack Note

## GL Enquiries - Analysis Codes, Posting Modules and Year Comparison

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#### INTRODUCTION

This service pack introduces two options within General Ledger Enquiries and improves the posting modules option.

The changes introduce the following:

- A new Analysis code enquiry allows the user (for a specific account) to view totals and periodic analysis broken down by analysis code of all the transactions for the account.
- A new Prior Year enquiry allows the user to select two comparison years and display a periodic analysis showing values for both years with a variance.
- The "By Posting Module" and "Entered Directly" options have been combined into a new single "Posting Modules" option.

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#### **DOCUMENTATION CHANGES**

### **Account Balances Window**

Account Balance	es for Company A1 (Standext Systems	Ltd ) GBP			
Account ID	Title		Period to Date	Closing Balance	
A1000	Sales - Projectors		3,750.00 C	59,665.57 C	
A1001	Sales - Highlighters		100.00 D	59,445.46 C	
A1002	Sales - Filing Trays		0.00	477,177.82 C	
A1003	Sales - Accessories		717.00 C	78,019.68 C	
B1000	Cost of Sales - Projectors		416.50 D	31,859.38 D	
B1001	Cost of Sales - Highlighters		0.00	37,207.10 D	
B1002	Cost of Sales - Filing Trays		0.00	226,210.53 D	
B1003	Cost of Sales - Accessories		352.00 D	45,905.38 D	
B1004	Freight Charges		0.00	0.00	
B1005	Stock Write-off		0.00	0.00	
B1006	Discount Given		0.00	0.00	
B1007	Discount Received		0.00	0.00	
Details	Units		Account Balances		
Account aroup	1000		Period to date	3.750.00 C	
Account class	T		Opening balance	0.00	
Coourie Cluss	<b>1</b>		Vear te date	50 665 57 C	
—			rear to date	39,003.37 C	
Units requir	ed		Closing balance	59,665.57 C	
Periodic Ana	alysis Profit Centres	Foreign Currency			
			Non Companies	Chase	

Analysis Codes	(This option is not available if the account does not use at least one analysis category).
	View totals, periodic balances and transactions of the selected account broken down by analysis categories.
Posting Modules	View totals, periodic balances and transactions of the selected account broken down by posting module.
Year Comparison	Compare periodic totals, budgets and variances for any two selected years (defaults to this year and last year).

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#### **Transaction Analysis Window**

10.0500.000	on Analysis for Account A1000 (Sales -	Projectors )			
Details					
Code 1	Sales Reps	Code 2	Territories		
Code 1	Description	Code 2	Transactions	Current Period	Year to Date
n/a	Not analysed	All	23	1,050.00 C	56,965.57 C
AG	Amy Goodwin	All	6	0.00	3,375.00 C
GB	Gillian Bantin	All	6	2,700.00 C	3,450.00 C
Totala					
TOLOIS		Totals	35	3 750 00 C	63 700 57 .0

This window appears when you select the Analysis Codes option from one of the following GL Enquiry Windows.

- Account Balances window in the Account Enquiry.
- Profit Centre Analysis window in the Account Enquiry.
- Profit Centre / Account Balance window in the Profit Centre Enquiry.
- Account Balances window in the Account Group Enquiry.
- **Purpose** This window shows the breakdown by analysis code of all the transactions posted to the selected account with the ability to expand the enquiry to show the totals further broken down by the analysis category 2 values.

For each combination of analysis code used from the two possible analysis categories of the account, a line is displayed showing the number of transactions, the current period value and year to date total.

**Note** As an example, if an account uses two analysis categories named 'sales rep' and 'expense type'. This enquiry allows you to see the totals posted to the account broken down by 'sales rep' and then further broken down by 'expense type' if required.

By switching the order of the analysis codes, totals are shown by expense type and can then be further broken down by sales rep if required.

You can drill down into the relevant transactions at any level of the enquiry.

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#### The buttons are:

Transactions	Displays all the transactions for the selected transaction analysis line.
Switch Analysis	(This option is not available if the account only uses one analysis category).
	Allows you to switch between displaying the details totalled by analysis category 1 and analysis category 2.
Periodic Analysis	Displays the periodic analysis for the selected transaction analysis line.
Expand	(This option is not available if the account only uses one analysis category).
	Expand (when available) displays a new window that shows the totals broken down by both analysis categories.
On Exit	$\Rightarrow$ Returns to the enquiry from which this was invoked.

### **Periodic Analysis Window**

etails			<u> </u>	<b>—</b>	52	
Account		A1000		Sales -	Projectors	
Analysis code 1 Sales Reps			S	n/a	Not analysed	
Analysis	code 2	Territories	5	All		
Period		Date	Transactions		Period Value	Closing Balance
1	31/0	1/2005	10		13,606.19 C	13,606.19 C
2	28/02	2/2005	12		42,309.38 C	55,915.57 C
3	31/03	3/2005	1		1,050.00 C	56,965.57 C
4	30/04	4/2005	0		0.00	56,965.57 C
5	31/0	5/2005	0		0.00	56,965.57 C
6	30/00	6/2005	0		0.00	56,965.57 C
7	31/02	7/2005	0		0.00	56,965.57 C
8	31/0	B/2005	0		0.00	56,965.57 C
9	30/09	9/2005	0		0.00	56,965.57 C
10	31/10	0/2005	0		0.00	56,965.57 C
11	30/1	1/2005	0		0.00	56,965.57 C
12	31/12	2/2005	0		0.00	56,965.57 C

This window appears when you select the Periodic Analysis option from the Transaction Analysis windows.

**Purpose** This window shows the periodic analysis of the selected transaction analysis line.

The buttons are:

Transactions	Displays all the transactions for the selected period.
Graph	Display the current periodic analysis values as a graph. You can select from a number of different formats including a Pie Chart, Bar Graph and Line Graph.
<b>• • •</b>	

**On Exit**  $\Rightarrow$  Returns to the previous enquiry level.

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### **Transactions Window**

Constant and a second state			,,			
riod	Trans No.	Date	Туре	Narrative	Posted?	Amount
4	1584	04/03/2005	Currency	Gilera Cartoleria	ana ana amin'ny faritr'o amin'ny faritr'o amin'ny faritr'o amin'ny faritr'o amin'ny faritr'o amin'ny faritr'o a	14,285.71 C
5	1521	10/05/2005	Journal	Cash receipt - CM	1	1,000.00 C
5	1523	10/05/2005	Journal	Cash receipt - CM		1,000.00 C
5	1525	10/05/2005	Journal	Cash receipt - CM	· · · · · · · · · · · · · · · · · · ·	1,000.00 C
6	1555	03/06/2005	Journal	Bank deposit - CM REC 2	2	125.00 C
6	1557	03/06/2005	Journal	Bank deposit - CM REC 2	2 7	125.00 C
6	1559	03/06/2005	Journal	Bank deposit - CM REC 2	2 1	125.00 C
atch rofit centre			7 MID	Global 3000 Debtors Ledger Birmingham Office	2000 1.400000 EU	0.00C EUR R = 1 GBP
larrative				Gilera Cartoleria		
omments				TNV00181	Source Details	
				Invoice for order X235692	Source modul	e DL
ales Reps		]	Al	Alan Jones	Source batch	85
erritories		Ì	XEEC	FEC Countries	Source Item	1
Inite		1		64.000	Source refere	nce INV00181
into .				01,000	Source refere	+ 125
av Dotaile					Autoposciepo	nt   155
ax dage	IIIC.	No Tax Class				
ax class	nc	no tax class	0			
ax code		1				

This window appears when you select the Transactions option from one of the following windows:

- Transaction Analysis window.
- Posting Modules window.
- Periodic Analysis window.
- **Purpose** This window shows the transactions belonging to the selected item.
- **Tax Class** If the VAT Reconciliation Report feature is in use, the tax class is shown. If this is non-blank, the transaction appears on the VAT Reconciliation Report. The value determines the box (6-9) on the report the transaction contributes to
- **Tax Code** The actual tax code used in the originating transaction (or on the Journal if the transaction was entered directly into the General Ledger).
  - **Net** The net amount of the originating transaction.
  - **Vat** The tax amount of the originating transaction.
- **Vat Report** (Only displayed if the transaction has appeared on or been omitted from a Vat report). This is the Vat Report sequence number and the date range of the report in which this transaction was included or omitted from.
  - **Note** Journals in open batches are not shown in this enquiry.
  - **On Exit**  $\Rightarrow$  *Returns to the previous enquiry level.*

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### **Posting Modules Window**

💽 global-dev:23 - P2 - Account Enquiry Current Period: 2005 / 3					
File Run Settings Options Help					
💷 Posting I	Modules for Account A1000 (Sales - Projectors )			<b>—</b>	
Module	Description	Transactions	Current Period	Year to Date	
СМ	Global 3000 Cash Manager	6	0.00	3,375.00 C ≖	
DL	Global 3000 Debtors Ledger	29	0.00	60,415.57 C	
_					
				<u>×</u>	
Totala					
Totais	Totals	35	3,750.00 C	63,790.57 C	
Transactions Periodic Analysis Close					
Partition 2 Co	omputer 1D		16:45:25 DCP GL2	20/W9 DSP CAPS NU	

This window appears when you select the Posting Modules option from the Account Balances window.

**Purpose** This window shows the breakdown by posting module of all the transactions posted to the selected account.

#### The buttons are:

- **Transactions** Displays all the transactions for the selected posting module.
- **Periodic Analysis** Displays the periodic analysis for the selected posting module.

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etails				
Account	A1000	Sales - Projecto	ors	
Period	Date	Transactions	Period Value	Closing Balance
1	31/01/2005	10	13,606.19 C	13,606.19 C
2	28/02/2005	12	42,309.38 C	55,915.57 C
3	31/03/2005	4	3,750.00 C	59,665.57 C
4	30/04/2005	3	750.00 C	60,415.57 C
5	31/05/2005	0	0.00	60,415.57 C
6	30/06/2005	0	0.00	60,415.57 C
7	31/07/2005	0	0.00	60,415.57 C
8	31/08/2005	0	0.00	60,415.57 C
9	30/09/2005	0	0.00	60,415.57 C
10	31/10/2005	0	0.00	60,415.57 C
11	30/11/2005	0	0.00	60,415.57 C
12	31/12/2005	0	0.00	60,415.57 C

### **Periodic Analysis Window**

This window appears when you select the Periodic Analysis option from the Posting Modules windows.

**Purpose** This window shows the periodic analysis of the selected posting module.

#### The buttons are:

**Transactions** Displays all the transactions for the selected period.

- **Graph** Display the current periodic analysis values as a graph. You can select from a number of different formats including a Pie Chart, Bar Graph and Line Graph.
- **On Exit**  $\Rightarrow$  Returns to the previous enquiry level.

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#### Year Comparison Window

💷 Prior	Year Comparison						×
Period	Date	Period to date (2012)	Closing Balance (2012)	Period to date (2011)	Closing Balance (2011)	%Variance	
1	31/07/2012	21,914.00 C	21,914.00 C	0.00	0.00	999	
2	31/08/2012	0.00	21,914.00 C	0.00	0.00		
3	30/09/2012	0.00	21,914.00 C	0.00	0.00		
4	31/10/2012	0.00	21,914.00 C	0.00	0.00		*
5	30/11/2012	0.00	21,914.00 C	0.00	0.00		-
6	31/12/2012	0.00	21,914.00 C	0.00	0.00		-
7	31/01/2013	0.00	21,914.00 C	0.00	0.00		-
8	28/02/2013	0.00	21,914.00 C	0.00	0.00		-
9	31/03/2013	0.00	21,914.00 C	0.00	0.00		
10	30/04/2013	0.00	21,914.00 C	0.00	0.00		Ŧ
11	31/05/2013	0.00	21,914.00 C	200.00 C	200.00 C	-100	
12	30/06/2013	0.00	21,914.00 C	4,777.31 C	4,977.31 C	-100	
							Ť
- Details Bu Va	Details 2012 Select Year 2011 Select Year Budget Variance						
						Close	

This window appears when you select the Year Comparison option from the Account Balances window.

**Purpose** This window allows you to compare the periodic breakdown of any two selected years.

This window displays, for the selected account, a comparison of actuals and closing balances of two selected years with a percentage variance between them.

The window defaults to compare the current year against last year, but any two years may then be selected for comparison.

The buttons are:

**Select Year** The two select year buttons allow you to select the two general ledger years to be compared.

**On Exit**  $\Rightarrow$  Returns to the previous enquiry level.

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