

Global 3000 Service Pack Note

GL Journal Import - Files With No Date

Author	DCP	
Project	ZG60_000189.docx	
Version	1.0	1 of 4

INTRODUCTION

This service pack provides the ability to import files that do not contain a transaction date.

The changes update the file structure definition so that the transaction date is optional when importing transactions.

Please note;

- If the import file does not contain a transaction date, all imported journals are dated as at the end of the selected period.
- The transaction date is only optional at file level, it is not optional for individual journals within an import file.

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DOCUMENTATION CHANGES

Import File Structure Window

global-dev:23 - P2 - Transaction Entry Selected p	period: 2005 / 3			
<u>File Run</u> Settings Options <u>H</u> elp				
File Structure				
Details				
Please specify the file structure. If the file structure				
does not have seperate fields/columns for credit and				
debit amounts then enter the same field/column number	er at			
each prompt (positive amounts will then be treated as credits and negative amounts will be treated as debits)				
Alternatively, a credit/debit indicator field can be used.				
File Structure				
Structure name JOURNALS				
Description JOURNAL IMPORT				
Import file/spreadsheet contains header rows?				
Number of header rows 1				
Skip zero valued lines?				
Field position/column numbers for:				
Company Id	Position O Length O			
Profit centre 3	Position O Length O			
Account 4	Position O Length O			
Transaction date 0	 (optional) 			
Debit amount 8	<u>•</u>			
Credit amount 9	<u>•</u>			
Debit/Credit indicator 0	<u> </u>			
Text to indicate debit				
Text to indicate credit				
Reverse sign on import	(negative is credit)			
Units 0				
Narrative 6				
Comment 1 and 2 0				
Analysis Code 1 and 2 0	▼ 0 ▼ (optional)			
Column <u>R</u> eference	OK <u>C</u> ancel			
Partition 2 Computer 1D	16:50:55 dcp GL110N/FS			

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Field position/column number for transaction date

Set this to the numerical field position (within a line) or column number (if importing from a spreadsheet) in which the transaction date is located. If you do not wish to import this item leave this set to zero.

Notes

- If the import file does not contain a transaction date, all imported journals are dated as at the end of the currently selected period.
- The transaction date is only optional at file level; it is not optional for individual journals within an import file.

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