



Global 3000 Enhancement Note

Global 3000 POP locations

Author	DJF	
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INTRODUCTION

There is a parameter in Purchase Order Processing which allows the user to choose whether to be prompted for the delivery location at the beginning of a session of order entry or at the beginning of each order. This controls the point at which a window prompting for the delivery location and allowing the delivery address to be amended is presented.

On a single-location system, the window is presented at the time defined, but the location prompt is skipped and the address fields are blank and need to be entered. This enhancement is to extend the options defined by the parameter in a single-location system to never prompt for the location.

The window would not then appear and the location address would then be automatically inserted in each order.

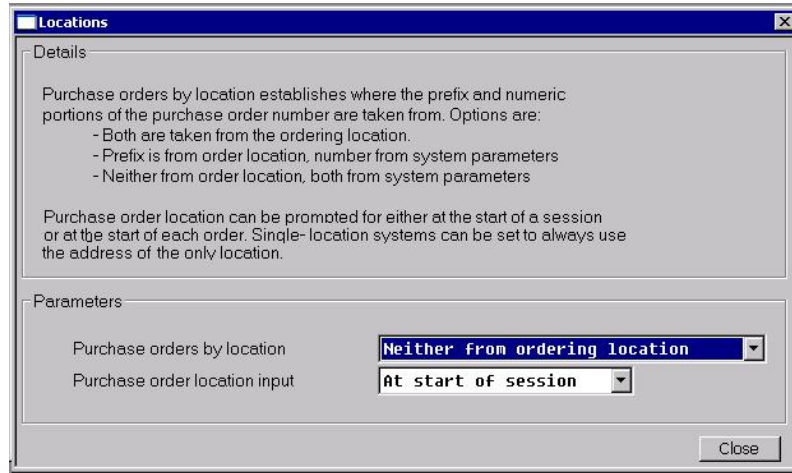
If it is necessary to change the delivery address on an individual order this can be done by selecting the order for amendment

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DOCUMENTATION CHANGES

Locations

Figure 11: Locations Window



This window appears when you select Locations from the POP Parameters menu

Purpose The parameters in this window control whether automatically generated purchase order numbers are allocated centrally or by location, and when the Ordering and Delivery Locations window appears during Order Entry.

The prompts are:

Purchase orders by location

This parameter controls the way that automatic purchase order references are generated. Select from one of the following:

Neither from ordering location - purchase orders numbers are allocated centrally, from the 'PO prefix' and 'Next PO number' System Parameters.

Prefix only from ordering location - the purchase order prefix is allocated by the location from which the order is placed and the number is allocated centrally from the 'Next PO number' System Parameter.

Both from ordering location - both the prefix and the number are determined by the ordering location.

Note

The prefix and next number for locations are defined in Location Maintenance which is an option in Product Maintenance. For further information see the Global 3000 Installation & Set-up Manual.

Purchase order location input

This parameter controls when the Ordering and Delivery Locations window appears in Order Entry. Select from one of the following:

At start of session - the window appears at the start of each order entry session; i.e. immediately prior to entry of the first new order.

At start of each order - the window appears at the start of each order (i.e. after a selection has been made from the order entry menu).

Never - (only for single-location systems) the window never appears and the single location address is set up as the delivery address for the order.

Note

If you select Never, you can still change the delivery address for an individual order by selecting the order for amendment.

On completion

POP asks you for confirmation. ⇒ POP Parameters menu.

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Ordering and Delivery Locations Window

Figure 2: Ordering and Delivery Locations Window

This window appears:

- *During Order Entry when you start an order entry session, or when you start a new order depending on the setting of the 'Purchase order location input' System Parameter.*
- *When you select Delivery Address from the Amend Order menu.*

Purpose This window enables you to enter the code of the ordering location and the address the order is to be delivered to.

The prompts are:

Ordering location *(Only for multi--location systems)* Enter the code of the ordering location. Press <F1> for a pop-up enquiry. You cannot change this for an existing order.

Deliver to Enter the delivery address for the order. The default is the address of the ordering location.

Telephone number The default is the ordering location's telephone number.

Fax number The default is the ordering location's fax number.

On completion Depending on the setting of the 'Purchase order location input' System Parameter ⇒ Order Entry menu or New Order menu.

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