



Global 3000 Enhancement

Report Content Selection by Required Date

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Project	zo60_000045.doc	
Version	1.0	1 of 2

INTRODUCTION

This enhancement introduces the ability to select purchase orders and/or lines based on the required date of an individual order line as an alternative to using the header due date.

DOCUMENTATION CHANGES

Orders by Supplier Report

Orders by Supplier Report Window

Location If you want to restrict the report to a single location, enter its code here, otherwise leave blank for all locations. Press <F1> for a pop-up enquiry.

Supplier If you want to restrict the report to a single supplier, enter its code here, otherwise leave blank for all suppliers. Press <F1> for a pop-up enquiry.

Details from (Only if Landed Costs is in use.) If you want to restrict the report to orders for a specific from-supplier, enter the account code here. Leave blank for all from-suppliers. Press <F1> for a pop-up enquiry.

Latest delivery-due date Enter the latest delivery due date for orders or order lines that are to be included on the report.

Type of due date checking Select from one of:

- **Select purchase orders by order delivery due date**

Selects purchase orders for inclusion based on the delivery due date entered on the purchase order header.

- **Select purchase orders by line delivery due date**

Selects purchase orders for inclusion based on the delivery due date entered on a purchase order line, regardless of the due date entered on the purchase order header.

Print all lines of selected orders? (Only if "Select purchase orders by line delivery due date" has been selected). Enable this option to print all lines of a purchase order, even if not all lines are within the selected delivery due date specified.

If the "Select purchase orders by order delivery due date" option has been selected, all order lines are printed regardless of the due date of any individual line on the order.

Include completed deliveries Enable this option to print all orders for the selection. Otherwise orders will only be printed that have not been fully delivered.

Print comments Enable this option to print any header, detail line and trailer comments that have been recorded for the orders included in the report.

Display supplier product codes and descriptions Enable this option to print the supplier's product codes and descriptions as well as the standard product codes and descriptions.

On completion ⇒ Print Options Window.

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