



Global 3000 Service Pack Note

SOP Credit Checking and Quotations

Author	DCP		
Project	ZS60_000138.doc		
Version	1.0		1 of 7

INTRODUCTION

This service pack provides the ability to exclude the values of quotations from the outstanding orders total displayed in enquiries and used when credit checking during entry of new transactions.

This service pack solves the following three problems.

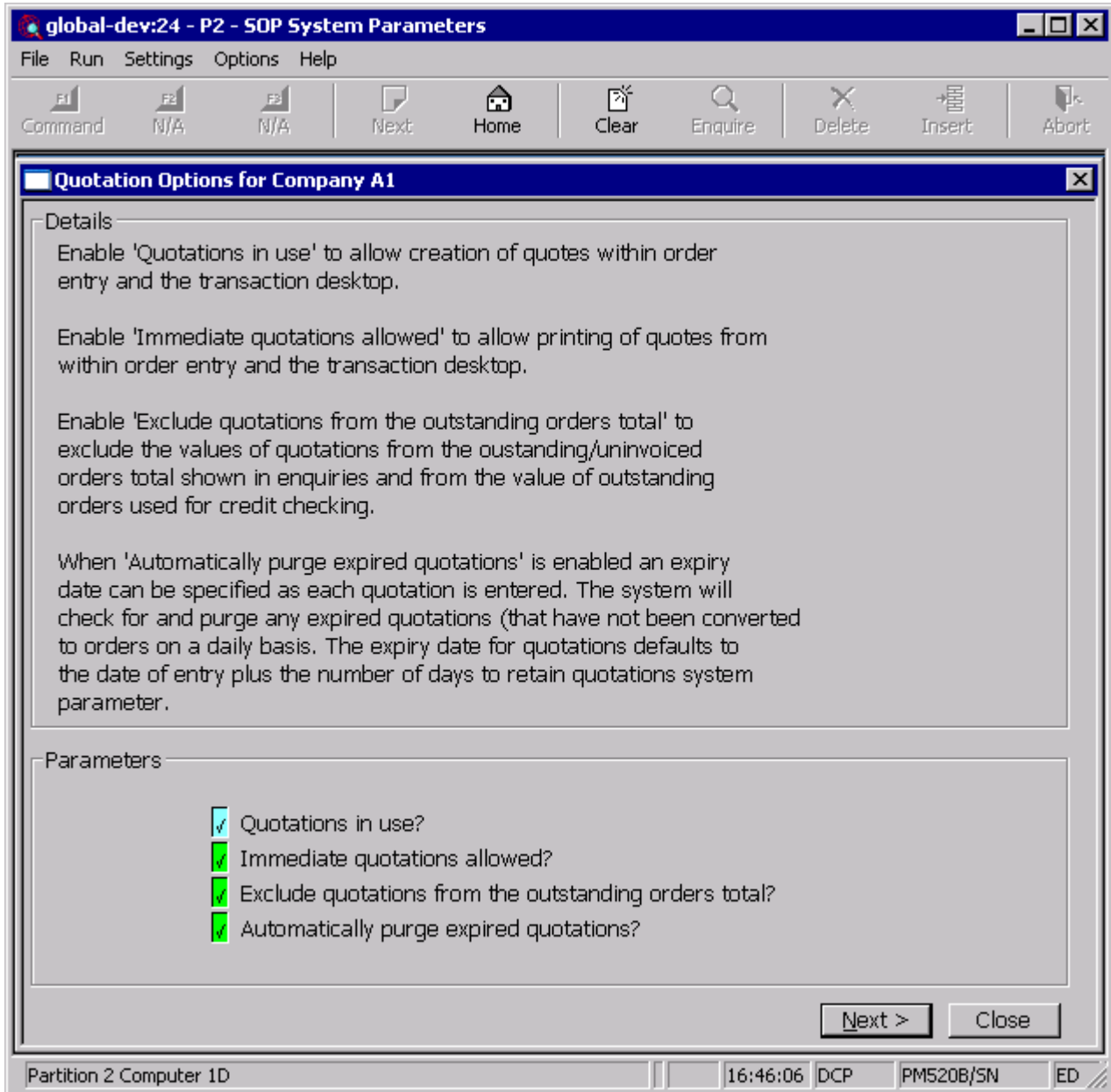
- The value of quotations is included in the outstanding orders total. This total is shown in enquiries and used when credit checking. The problem is that unless purge is run quotations that have not been converted to orders stay on the system which can cause problems with credit checking when new orders are entered.
- Quotations stay on the system until purged via the order history purge program.
- If the entry of an order causes a credit check to occur within Sales Order Entry it is possible to enquire upon previous orders for the customer. The same option is not available when entering orders via the SOP Transaction Desktop.

The changes are:

- Two new system parameters have been added to SOP Parameters\Quotations. The first new parameter titled 'Exclude quotations from the outstanding orders total?'. When this is set the values for quotations are not included in the outstanding/uninvoiced orders totals shown in enquiries and are not included when the value of outstanding orders is used for credit checking. The second new parameter titled 'Automatically purge expired quotations?'. When this is set an expiry date can be specified as each quotation is entered. The system automatically purges any quotations that have not been converted to orders but have passed their expiry date.
- To enable quotations to be purged automatically (if required), quotation entry (within both Sales Order Entry and the Transaction Desktop) has been updated so that an expiry date can be specified when quotations are entered. When SOP is run for the first time each day the system checks for any expired quotations and automatically purges them.
- The 'Account Details' window within the SOP Transaction Desktop has been updated to include a new button labelled 'Previous Orders' which provides a S.O.P. transactions enquiry for the currently selected customer.

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SOP Parameters – Quotations



Exclude quotations from the outstanding orders total

Set this to exclude the values of quotations from the outstanding/uninvoiced orders total shown in enquiries and used when the value of outstanding orders is used for credit checking

Automatically purge expired quotations

When this is set an expiry date can be specified as each quotation is entered. The system automatically purges any quotations that have not been converted to orders but have passed their expiry date. The expiry date defaults to the system date plus the number of day's quotations are retained.

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Sales Order Entry – Header Details

The screenshot shows the 'Sales Order Header Details' window with the following data:

Customer Ref	ORD00092	Date Required	
Delivery	VAN	Payment method	Normal
Instructions	Van	Cross-border cash book	
Order date & time	20/11/2009 16.47	Deliver from	MID
Expiry date	20/12/2009	Analyse to	MID
Main price list	MAINGBP	Territory	M03
Special price list		Number of delivery labels	0
Trade disc scheme	FILE Filing	Despatch/Return date	30/04/2005
Trade disc level	1	Acknowledgements required?	<input type="checkbox"/>
Negotiated disc%	0.00	Part invoicing allowed?	<input checked="" type="checkbox"/>
Sales Rep.	AJ	Part deliveries allowed?	<input checked="" type="checkbox"/>
Terms code	C	Combine orders for delivery?	<input type="checkbox"/>
Class	WS	Combine invoices?	<input type="checkbox"/>
		Back orders?	Allowed

Expiry date (Only available for quotations and if the option to automatically purge expired quotations is enabled in system parameters) Set this to the date on which the quotation expires. The system will automatically purge any quotations that have not been converted to an order but have passed their expiry date. Leave this blank if the quotation is not to be automatically purged after a specified date. This defaults to the system date plus the number of day's quotations are retained.

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Transaction Desktop – Transaction Details

global-dev:24 - P2 - Transaction Entry

File Run Settings Options Help

Command N/A N/A Next Home Clear Enquire Delete Insert Abort Move

Transaction Details

Details

Customer reference: Created by:
 Required:
 Transaction date: Last amended by:
 Expiry date (quotations): Generated from:
 Cross-border cash book:
 Trading terms:

Sales Details

Sales office:
 Sales Rep.:
 Territory:
 Class:

Despatch Details

Despatch from:
 Delivery:
 Instructions:
 Number of labels:
 Despatch/Return date:

Settings

Acknowledgements required? Combine orders for delivery?
 Part invoicing allowed? Combine invoices?
 Part deliveries allowed? Back orders?

Search Credit Note Options Repeating Order OK Close
 Price/Discount Initial Comments Trailer Comments

Partition 2 Computer 1D 16:49:59 DCP SO900Z/XH EDT CAPS NUM

Expiry date *(Only available for quotations and if the option to automatically purge expired quotations is enabled in system parameters)* Set this to the date on which the quotation expires. The system will automatically purge any quotations that have not been converted to an order but have passed their expiry date. Leave this blank if the quotation is not to be automatically purged after a specified date. This defaults to the system date plus the number of day's quotations are retained.

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Transaction Desktop – Account Details Window

The screenshot shows a window titled "global-dev:24 - P2 - Transaction Entry" with a menu bar (File, Run, Settings, Options, Help) and a toolbar with icons for Command, N/A, Next, Home, Clear, Enquire, Delete, and Insert. The main content area is titled "Account Details" and contains the following fields:

Account Balance			
Balance	26783.55	Credit limit	150000
Next	0.00	Past-2	15557.58
Curr	0.00	Past-3	0.00
Past-1	11225.97	Past-4	0.00
Last sale	6172.62	on	11/02/2005
Average days taken to pay invoices			72
15557.58 is overdue from		01/05/2005	
Outstanding orders	0.00		

At the bottom of the window are buttons for "Notes", "Actions", "Account Enquiry", "Previous Orders", and "Close". The system tray at the bottom shows "Partition 2 Computer 1D", "16:50:51", "DCP", and "5090".

Previous Orders *(Only available if a customer has been selected)* Select this to enquire upon S.O.P. transactions for the currently selected customer.

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Sales Order Enquiries – Header Details

global-dev:24 - P2 - Sales Enquiries

File Run Settings Options Help

Command N/A N/A Next Home Clear Enquire Delete Insert Abort Move Help Launch

Header Details

Details

Number	ORD00093	Account	WATSO...	Created	20/11/2009	16.48
Type	Quote	Deliver from	MID	Created by	DCP	
Reference	ORD00093	Analyse to	MID	Expiry date	20/12/2009	
Status	Open	Original order		Last amended by		
				Required		

Pricing

Main price list	MAINGBP	Negotiated discount	0.00 %	Terms code	C
Special price list		VAT status	Normal	Day of month	0
Trade discount level	1	Payment method	Normal		

Parameters

<input type="checkbox"/> Acknowledgement required?	Sales Analysis type	
<input type="checkbox"/> Valid to pick?	Sales rep.	AJ
<input type="checkbox"/> Valid to invoice?	Area code	M03
<input checked="" type="checkbox"/> Allow part delivery?	Customer class	WS
<input checked="" type="checkbox"/> Allow part invoicing?	Repeat interval	1
Back orders? Allowed	Number of repeats	1
	Status of goods	

Totals

Outstanding	0.00	GBP
Invoiced	0.00	GBP
Total value	0.00	GBP
Delivery labels	0	
Gross weight	0.00	
Total cost	0.00	GBP

Close

Partition 2 Computer 1D 16:52:41 DCP PM420B/BH DSP CAPS NUM

Expiry date (Only available for quotations and if the option to automatically purge expired quotations is enabled in system parameters) The date on which the quotation expires.

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