Global 3000
Service Pack Note

SOP Despatch Confirmation - Confirm by Barcode.

Author	DCP	
Project	ZS60_000264_000.docx	
Version	1.0	1 of 3

INTRODUCTION

This service pack updates SOP Despatch Confirmation to enable users to confirm orders by barcode.

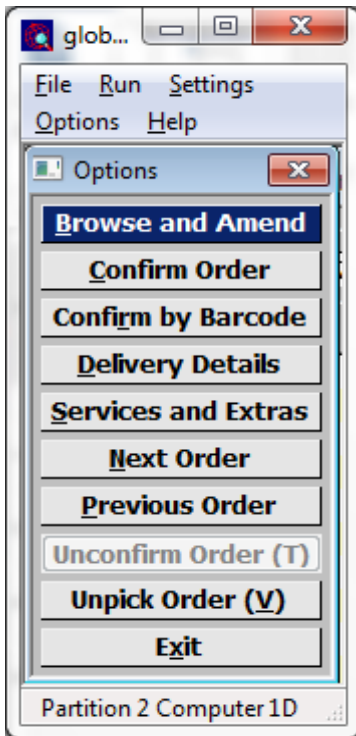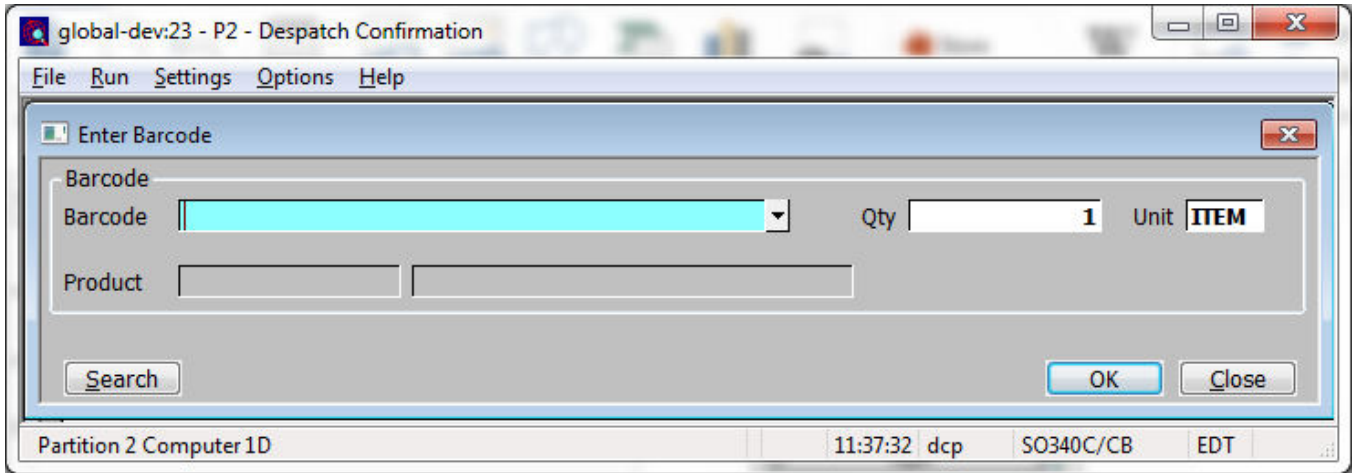| |
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| Despatch confirmation has been updated to allow confirmation via a barcode reader. |
| The changes are as follows: |
| A new option labelled 'Confirm by Barcode' has been added to the 'Options' menu that appears once a picking list and order have been established. |
| When the new option is selected the user can confirm products by entering/scanning their barcode. |
| To enable items to be scanned individually the quantity to be issued defaults to one in the barcode entry window, this can be overridden to allow multiple items to be issued if required. |

DOCUMENTATION CHANGES

Confirm Despatch of Sales Order Options Menu

Confirm by Barcode   Select this to confirm items using their barcode.

Confirm by Barcode Window

This window appears when you select Confirm by Barcode from the options menu

Purpose This window enables you to confirm picking/despatch for items using their barcode.

The prompts are:

Barcode Enter/scan the barcode of the product you want to confirm picking/despatch for (it is also possible to enter the product code directly). The code and description of the product are displayed once a valid barcode has been specified. In addition you can enter the products code. A standard product search is available.

Quantity Enter the quantity to be confirmed. To facilitate the use of barcode scanners to scan individual items the quantity always defaults to one stock unit.

Unit Enter the unit which relates to the quantity being confirmed. This defaults to the stock unit. A search is available.

Note If the unit selected is not the stock unit the quantity is converted into stock units for internal handling by the software. If either the quantity or the conversion factor is not a whole number, the quantity entered may be rounded as a result of the conversion process. A warning is displayed if this happens.

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Version	1.0	3 of 3